INSTRUCTIONS FOR ORDERING PACKS ON-LINE

2. Select Login to view your Account pricing. Enter username: **STPAU042** and password: **studentpack** (lower case)
3. Click on Student Packs
4. Select your student’s year level for 2016
5. Add the quantity next to products required by your child, in the “Quantity” box.
6. When you are satisfied with your selection, click on “Add to Order” at the bottom of the page.
7. Review your selection.
8. Once you are satisfied with your order, click on “Complete Order” at the bottom of the page.
9. For your convenience your order will be shipped to your nominated daytime delivery address (signature required) Please ensure someone will be available to receive the goods at time of delivery. Enter your student details to this page before proceeding.
10. Proceed to “Payment Details”.
11. Select your payment method and proceed.
12. Click on “Submit Order”.
13. Complete all details required to finalise your order.
14. A copy of your order will be emailed to you as a receipt.
15. Your order has now been placed with Kookaburra. If you have any queries, please contact Kookaburra Customer Service Team [customer.service@kookaburra.com.au](mailto:customer.service@kookaburra.com.au)

**PLEASE NOTE:**

* The cut-off date for all orders is **Friday, 18th December, 2015** for delivery **by Wednesday, 20th January, 2016.**

* Orders received after **Friday, 18th December, 2015** will be given a lower priority, and may not be received at your nominated delivery address prior to Term 1 2016. Orders will only be available for home delivery.

* Student Packs are unable to be collected from the school.

* All orders are firm sale.